



## Appeals Committee

### Item Number 2 – Open Session

**Subject:** Approval of Minutes for the March 7, 2022, Appeals Committee Meeting  
– Open Session

**Presenter(s):** Chairperson

**Item Type:** Consent Action

**Date & Time:** July 8, 2022 – 0 minutes

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**Attachment(s):** None

**PowerPoint(s):** None

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#### **PROPOSED MINUTES**

**Teachers' Retirement Board – Appeals Committee Meeting**

**March 7, 2022**

**OPEN SESSION**

**LOCATION: Web Conference**

#### **COMMITTEE MEMBERS PRESENT**

Denise Bradford, Chairperson

Karen Yamamoto, Vice Chairperson

Sharon Hendricks

#### **OTHER BOARD MEMBERS PRESENT**

Ken Tang

#### **STAFF PRESENT**

Bill Perez, Chief Benefits Officer

Reina G. Minoya, Assistant General Counsel

Sandy Blair, Director, Retirement Readiness

Kaitlin DuBray, Pension Program Manager III

Lan Le, Pension Program Manager III

Braden Pate, Senior Counsel

**OTHERS PRESENT**

Jennifer Baker, CalRTA

Sandy Keaton

Dana Dillon, CTA/NEA-Retired

Orval Garrison, CTA/NEA-Retired

Chris Waddell, Olson Remcho, LLP (Independent Counsel to the Appeals Committee)

A quorum being present, Chairperson Bradford called the Open Session meeting of the Appeals Committee meeting to order at 1:30 p.m.

**I. APPROVAL OF COMMITTEE AGENDA (Item 1)**

**MOTION** duly made by Ms. Hendricks, seconded by Ms. Yamamoto, and carried to approve the Committee Agenda.

Members Voting	Aye	Nay	Abstain
Ms. Hendricks	X		
Ms. Yamamoto	X		
Chairperson Bradford	X		

**II. APPROVAL OF MINUTES FOR THE AUGUST 31, 2021, APPEALS COMMITTEE MEETING OPEN SESSION (Item 2)**

**MOTION** duly made by Ms. Yamamoto, seconded by Ms. Hendricks, and carried to approve the minutes for the August 31, 2021, Appeals Committee meetings – Open Session.

Members Voting	Aye	Nay	Abstain
Ms. Hendricks	X		
Ms. Yamamoto	X		
Chairperson Bradford	X		

**III. RETIREMENT READINESS: SERVICE DELIVERY AND MEMBER EDUCATION OF APPEALS-RELATED ISSUES (Item 3)**

The committee received a presentation from Ms. DuBray and Mr. Le on the steps Retirement Readiness Division has taken to ensure member sessions are educational and accurate, as well as the impact on retirement-related appeals. The committee also discussed efforts to provide educational resources to members, including ensuring older members have the necessary training to access digital materials for members, having all digital materials up to date with the most recent Executive Orders or other laws

associated with the pandemic, and ongoing efforts to persuade members to utilize the educational materials earlier in their teaching careers.

**IV. EDUCATION: OVERVIEW OF PRECEDENTIAL DECISIONS AND DESIGNATION PROCESS (Item 4)**

The committee received a presentation from Ms. Minoya covering the process to designate all or a part of an administratively adjudicated decision as a Precedential Decision, as well as a review of the current index of designated Precedential Decisions.

**V. STAFF REPORT (Item 5)**

The committee received a staff report from Ms. Minoya concerning upcoming scheduled administrative hearings and the scheduling needs for future committee meetings.

**VI. REVIEW OF INFORMATION REQUESTS (Item 6)**

There were no requests for information.

**VII. OPPORTUNITY FOR STATEMENTS FROM THE PUBLIC (Item 7)**

There were no statements from the public.

**RECESS**

The Open Session of the committee meeting recessed at 2:54 p.m. and the committee went into Closed Session. The committee reconvened in Open Session at 3:07 p.m.

**VIII. ADJOURNMENT**

There being no further business to conduct, Chairperson Bradford adjourned the Appeals Committee meeting at 3:08 p.m.

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Cassandra Lichnock, Chief Executive Officer  
And Secretary to the Teachers' Retirement Board

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Denise Bradford, Chairperson

Prepared by: Braden Pate, Senior Counsel