

PRE-RETIREMENT ELECTION, CHANGE, AND CANCELLATION INSTRUCTIONS

Please use a typewriter or print in black ink. Do not erase; erasures are unacceptable and will void your election. If you make a mistake, obtain a new form or line through the error, make your correction and initial the correction.

PRE-RETIREMENT OPTION ELECTION

If you are eligible to retire, you may make a pre-retirement election of an option. This election is available if you do not yet wish to retire, but want to ensure a monthly lifetime income to another person if you should die before retirement. The monthly benefit is based on the modified benefit which would have been paid if you had retired as of the date of death. At retirement, your benefit will be modified under the elected option.

ADVANTAGES / DISADVANTAGES

What are the advantages and disadvantages of choosing a pre-retirement election of an option?

ADVANTAGES

- If you should die prior to retirement, your option beneficiary (or multiple beneficiaries under Compound Option) will receive a lifetime monthly benefit. The benefit begins immediately upon your death, regardless of the age of your option beneficiary.
- In most cases, the modified benefit will be greater than if an option is elected at the time of retirement.

DISADVANTAGES

- If you cancel or change your pre-retirement election of an option before retiring, your retirement benefit will be reduced for life.

CHANGE OR CANCELLATION OF PRE-RETIREMENT ELECTION OF AN OPTION

If you should change or cancel your pre-retirement election of an option, or if your beneficiary should die prior to your retirement date, your payment will be reduced at retirement by an amount determined by the Teachers' Retirement Board to be the actuarial equivalent of the coverage you received as a result of the pre-retirement election.

OTHER IMPORTANT INFORMATION

If you become disabled after making a pre-retirement election of an option:

- Under **Coverage A**, you may maintain your election.
- Under **Coverage B**, your election will be automatically voided as of the effective date of an approved disability retirement; however, you can then elect an option under disability retirement.

Option, 75% Beneficiary Option, 50% Beneficiary Option, or Compound Option. A member is eligible to retire if he/she is at least 50 years of age and has 30 years of credited service or is at least 55 years of age and has five (5) years of credited service, or is eligible to retire concurrently with retirement under the Public Employees' Retirement System (PERS), University of California Retirement System (UCRS), San Francisco Employees' Retirement System (SFERS), Legislators' Retirement System (LRS) or the 1937 Act County Retirement Systems. At least one (1) year of credited service must have been performed after the most recent refund.

SELECTING THE PROPER BOX TO CHECK

An "election" or "change" are in effect on the day they are signed. Your election will be void if it is not received by CalSTRS in Sacramento prior to your requested date of retirement and within 30 days of the date you sign it. However, a "cancellation" will be in effect on the date it is received by CalSTRS in Sacramento, provided it is received prior to your requested date of retirement.

- **ELECTION:** If you do not currently have a pre-retirement election of an option in effect with our system and you now wish to make a pre-retirement election (Option 2 through 8), check the "Election" box on the SR-0307.
- **CHANGE:** If you wish to make a change to your pre-retirement election of an option (100% Beneficiary Option, 75% Beneficiary Option, 50% Beneficiary Option, or Compound Option) in effect with our system (i.e., change the option elected and/or the designated option beneficiary), check the "Change" box on the SR-0307. This may result in a lifetime assessment to your future retirement benefit.
- **CANCELLATION:** If you wish to cancel your pre-retirement election of an option (100% Beneficiary Option, 75% Beneficiary Option, 50% Beneficiary Option, or Compound Option) in effect with our system, check the "Cancellation" box on the SR-0307. This may result in a lifetime assessment to your future retirement benefit.

OPTION DESCRIPTIONS: The modification in your future service retirement payments will be made in accordance with the option elected on this form and will be based on your age and your option beneficiary's age on the date this election is signed. An option factor based on actuarial valuation tables is used to determine the modification of your retirement payment.

Your payment amount will be determined using the higher of the option factor in effect at the time you made the

PRE-RETIREMENT INSTRUCTIONS

ELIGIBILITY: A member who is eligible to retire may make a pre-retirement election of either 100% Beneficiary

pre-retirement election or the factor in effect at the time of your retirement or death, whichever occurs first.

If you decide to make a pre-retirement election of an option, check the appropriate option box and complete the option beneficiary information. If you elect 100% Beneficiary Option, 75% Beneficiary Option, or 50% Beneficiary Option, only one option beneficiary may be designated. Compound Option allows various choices.

- 100% Beneficiary Option – Upon your death, the option beneficiary will continue to receive the same benefit that you were receiving. If the option beneficiary predeceases you, your benefit will rise to the Member-Only Benefit level.
- 75% Beneficiary Option – Upon your death, the option beneficiary will receive 75% of the amount that you were receiving. If the option beneficiary predeceases you, your benefit will rise to the Member-Only Benefit level.
- 50% Beneficiary Option – Upon your death, your option beneficiary will receive one-half of the amount that you were receiving. If the option beneficiary predeceases you, your benefit will rise to the Member-Only Benefit level.
- Compound Option – You may name one option beneficiary if you retain a portion of your benefit as a Member-Only Benefit (formerly known as Unmodified), name two or more option beneficiaries, with an option choice for each and retain a portion of your benefit as a Member-Only Benefit, or name two or more option beneficiaries, with an option choice for each and not retain any of your benefit as a Member-Only Benefit. Upon your death, your option beneficiaries will receive a benefit as provided by the formulas used to calculate survivors benefits under each option selected. If your option beneficiary predeceases you, your benefit will change as stated under those designated options.

NOTE: If your option beneficiary's death occurs prior to your effective date of retirement, the option selection will be automatically cancelled one day after your option beneficiary's date of death. Your future benefit will be reduced for life depending on the option you elected and the period of time it was in effect. For additional information about the advantages and disadvantages of selecting an option before retirement, refer to the booklet titled "Member Handbook".

BIRTHDATE VERIFICATION REQUIREMENTS: Your option beneficiary's birthdate must be verified unless he or she is a CalSTRS member. The original or certified copy of the marriage certificate is required if your beneficiary's present name is not the same as that shown on the birth certificate.

Acceptable documents include an original or certified copy of the birth certificate (recorded at least 7 years prior to application for CalSTRS benefits). Photocopies that

you make of these documents may be acceptable at the discretion of the Board. If the required document cannot be obtained, forward the notice you receive from the official record keeper showing there is no record available. We will help you secure other acceptable documentation.

SPOUSE / REGISTERED DOMESTIC PARTNER (PARTNER) SIGNATURE:

If you are not married or registered as a domestic partner please check the appropriate box above the spouse or partner signature. If you are married or registered, have your spouse or partner sign and date the Pre-Retirement Election of an Option (SR-0307) form. If you are married or registered and your spouse or partner did not sign the Pre-Retirement Election of an Option (SR-0307) form, you must complete a Justification for Non-Signature of Spouse or Registered Domestic Partner (MS 1125A) form and check the appropriate box above the spouse or partner signature. Your election may not be effective until you comply.

APPLICANT'S SIGNATURE: Please sign and date the election. After you have completed your Pre-Retirement Election of an Option form, return the original application to CalSTRS in Sacramento by Certified Mail, Return Receipt Requested. If you elected Compound Option, be sure to also sign and return the Compound Option election form SR-0365.

Pre-Retirement Election Mailing Address

CALIFORNIA STATE TEACHERS' RETIREMENT SYSTEM
Service Retirement Division, MS 65
P.O. Box 15275
Sacramento, CA 95851-0275

VISIT THE CalSTRS WEBSITE AT
www.calstrs.com

Upon request and submission of proper identification you have the right to review your file maintained by CalSTRS. For further information, you may contact our office at (916) 229-3870, Toll Free 1-800-228-5453, TDD (916) 229-3541 or by writing to us at the above address.

Should you find it necessary to contact us, your correspondence should include your social security number, full name, address, and daytime telephone number including area code. This will assist CalSTRS in locating your file without disrupting the processing of your election. Notify us immediately, in writing, of any change in your name or home address.

PRE-RETIREMENT ELECTION OF AN OPTION

SR 0307 (Rev 07/2006)

FOR USE JANUARY 1, 2007 AND AFTER

Please read the attached instructions before completing this form.

PLEASE CHOOSE ONE:

- Election** I am eligible to retire but do not wish to retire at this time. I hereby make the following Pre-Retirement election of an option.
- Change** I hereby revoke any previous Pre-Retirement election of an option made by me. I desire to make the following Pre-Retirement change. I understand this will result in a lifetime assessment to my future service retirement benefit.
- Cancellation** I hereby revoke any previous Pre-Retirement election of an option made by me. I understand this will result in a lifetime assessment to my future retirement benefit.

For "Election" and "Change," please complete this entire SR-0307 form. For "Cancellation," please complete only this section, and the signature and date section at the bottom of this form.

			SOCIAL SECURITY NUMBER OR CLIENT ID	
NAME	(last)	(first)	(initial)	BIRTHDATE (MM/DD/YYYY)
			/	/
ADDRESS	(number)	(street)	(apt #)	TELEPHONE NUMBER ()
			(city)	(state)
			(zip code)	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE

OPTIONS:

I have read the instructions which describe the available Options, and I elect one of the following:
 PLACE AN "X" IN ONLY ONE BOX

- 100% BENEFICIARY OPTION 75% BENEFICIARY OPTION 50% BENEFICIARY OPTION COMPOUND OPTION*

* If you are electing Compound Option, you must also complete form SR-0365.

MY BENEFICIARY FOR MY PRE-RETIREMENT BENEFIT UNDER 100% BENEFICIARY OPTION, 75% BENEFICIARY OPTION OR 50% BENEFICIARY OPTION WILL BE AS SPECIFIED BELOW, OR IF COMPOUND OPTION ELECTED, MY BENEFICIARIES ARE SPECIFIED ON FORM SR-0365

			SOCIAL SECURITY NUMBER OR CLIENT ID	
NAME	(last)	(first)	(initial)	BIRTHDATE (MM/DD/YYYY)
			/	/
ADDRESS	(number)	(street)	(apt #)	TELEPHONE NUMBER ()
			(city)	(state)
			(zip code)	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE

IS THIS BENEFICIARY A MEMBER OF THE CALIFORNIA

STATE TEACHERS' RETIREMENT SYSTEM?

- YES NO

RELATIONSHIP

- SPOUSE REGISTERED DOMESTIC PARTNER
 OTHER



<u>NAME</u>	(last)	(first)	(initial)
SOCIAL SECURITY NUMBER OR CLIENT ID:			

I HAVE READ AND FULLY UNDERSTAND THE INSTRUCTIONS FOR THE PRE-RETIREMENT ELECTION. I FULLY UNDERSTAND THAT:

1. **This Election does not constitute an application for service retirement.** I must still file a Service Retirement Application (SR-0059) for receipt of a service retirement benefit.
2. Should my option beneficiary predecease me prior to my retirement date or should I cancel or change this option election prior to service retirement, my future service retirement benefit will be reduced for life for each year or portion of a year this option election was in force.
3. I cannot change this option election after service retirement unless my designated option beneficiary predeceases me; or, my designated option beneficiary is my spouse or registered domestic partner (partner) and a final decree for a dissolution of marriage, annulment, dissolution or termination of partnership, or action for separate maintenance has been entered on or after January 1, 1978; or, my designated option beneficiary is not my spouse, partner, former spouse or former partner and I change my election to my current spouse or partner.
4. Under **Coverage A**, although I may receive a disability benefit and maintain this option election, my otherwise qualified survivors will not be entitled to a *family allowance* benefit in the event of my death, unless this option election has been cancelled in writing prior to my date of death.
5. Under **Coverage B**, my otherwise qualified survivors will not be entitled to a *survivor benefit* in the event of my death, unless this option election has been cancelled in writing prior to my date of death. On the effective date of Disability Retirement, this option election will become void.
6. Court-Ordered Option Elections: A divorced member or member who is a party to a dissolution of domestic partnership that is required to elect a discontinued option (2, 3, 4, 5, 6 or 7) may do so if CalSTRS has previously received and approved a certified court order filed prior to January 1, 2007.

SIGNATURES:

- I am not married or registered as a domestic partner.
- I have completed a "Justification for Non-Signature of Spouse or Registered Domestic Partner" (MS 1125A).

SIGNATURE OF SPOUSE OR REGISTERED DOMESTIC PARTNER	DATE (MM/DD/YYYY)
	/ /
I certify under penalty of perjury under the laws of the state of California that the foregoing is true and correct.	
APPLICANT'S SIGNATURE	DATE (MM/DD/YYYY)
	/ /

Mail this completed form to the address on the top of page 1. Retain a copy for your records.