

Employer Learning Center Training Registration

This job aid provides information on how to register for CalSTRS training opportunities on the Employer Learning Center (ELC).

Revised: 02/04/2025

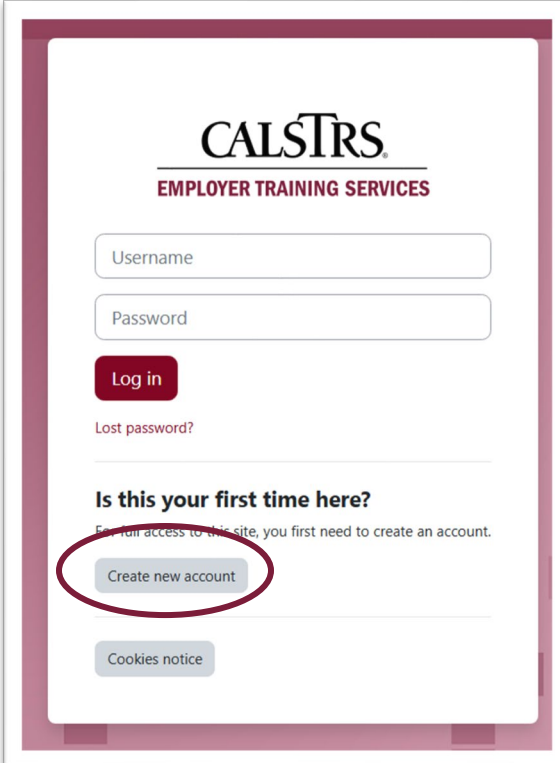
Registration for Training

Step 1:

Navigate to the Employer Learning Center (ELC) by visiting training.calstrs.com.

Step 2:

The **Log in** screen displays. Log in the ELC with your username and password. If you do not have an account, click the **Create new account** button and log in the ELC. Please see the *Employer Learning Center Account Instructions* job aid available on employersupport.calstrs.com under Other Job Aids for information on creating an ELC account or retrieving your password. You may need to update your browser settings for the best results.



CALSTRS
EMPLOYER TRAINING SERVICES

Username

Password

Log in

Lost password?

Is this your first time here?

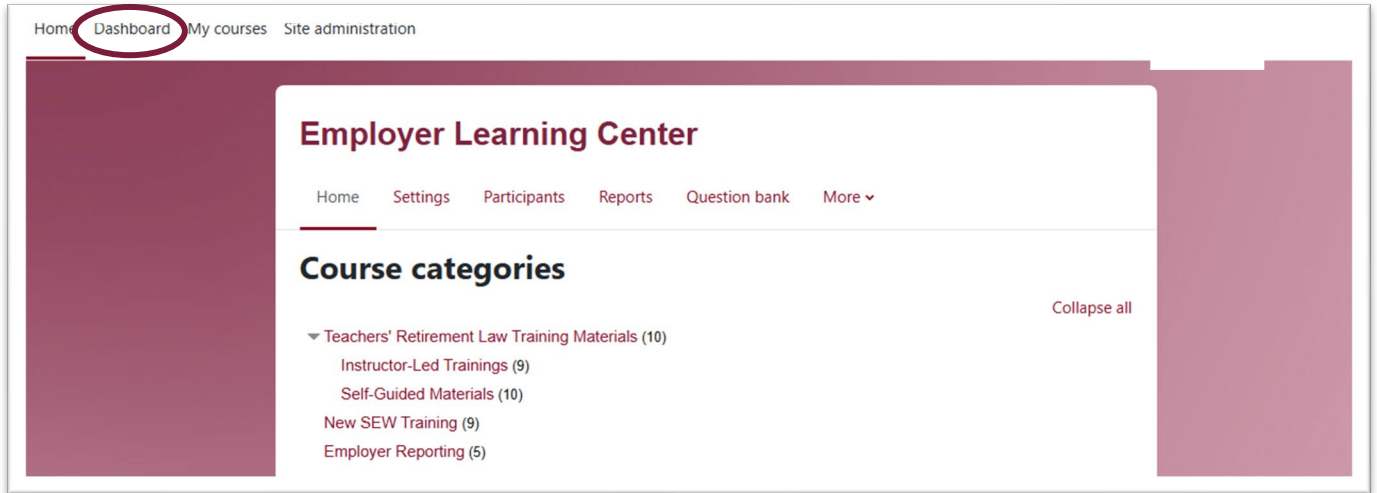
For full access to this site, you first need to create an account.

Create new account

Cookies notice

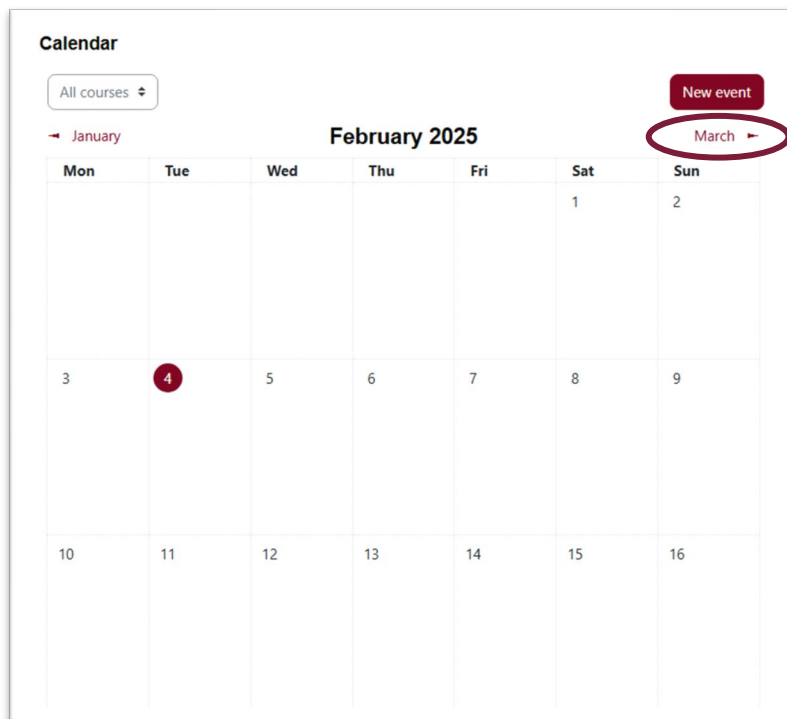
Step 3:

The ELC home page displays. Select the **Dashboard** link located on the **Navigation Menu** to left side of the page.



Step 4:

The ELC Dashboard displays the current month. Scroll down to the **Calendar** panel. Search for trainings by navigating with the **Month Arrow** button forward.



Step 5:

Click on the training event to review the details.

A calendar interface for February 2025. The calendar is displayed in a grid format with days of the week as columns and dates as rows. The days of the week are: Mon, Tue, Wed, Thu, Fri, Sat, Sun. The dates are: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23. The date 4 is highlighted with a red circle. The dates 20 and 21 have green circles with the text 'Commu...' below them, and these two dates are circled in red.

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 Commu...	21 Commu...	22	23

Step 6:

Review the details of the event and copy and paste the registration address into a browser window.

Community College Districts (CCDs) - Creditable Service & Defined Benefit Membership Webinar

🕒 Thursday, February 20, 9:00 AM

🏠 Site event

☰ This course will cover the topic of creditable service. Specifically, you will learn how to recognize the requirements of creditable service, differentiate between additional assignments and outgrowth service, and identify service that is creditable. This course will also cover the topic of Defined Benefit (DB) membership. Defined Benefit membership shows how an employee becomes a CalSTRS member, or if they are already a member, how they keep their retirement contributions with CalSTRS.

When: Feb 20, 2025 09:00 AM Pacific Time (US and Canada)
Topic: Community College Districts (CCDs) - Creditable Service & Defined Benefit Membership Webinar

Register in advance for this webinar:
https://calstrs.zoom.us/webinar/register/WN_nJs17uAzRvcEKof8M_ZtQ

After registering, you will receive a confirmation email containing information about joining the webinar.

Delete Edit

Step 7:

Complete the registration form.

The screenshot shows a Zoom registration page for a webinar. At the top, there is a Zoom logo and navigation links for 'Support' and 'English'. The main content area features a CALSTRS logo and the title 'Working After Retirement Webinar'. Below the title, the date and time are listed as 'Aug 24, 2023 10:00 AM in Pacific Time (US and Canada)'. A description follows: 'This course covers working after retirement. Specifically what it means to be working after retirement and the related impacts, exemptions, and limitations.' To the right of the description are social media icons for Facebook, Twitter, LinkedIn, and YouTube. Below the description is a 'Webinar Registration' section with two input fields: 'First Name*' containing 'Sheila' and 'Last Name*' containing 'Lee'.

Step 8:

Click the **Register** button at the bottom of the registration form to receive a confirmation page and email.

This screenshot shows the lower portion of the Zoom registration page. It contains three survey questions, each with radio button options for 'Yes' and 'No':
1. 'Have you taken the creditable compensation computer based training on PALMS?'
2. 'In the last year have you attended a training on working after retirement?*'
3. 'Have you taken the working after retirement computer based training on PALMS?*' Below these questions is a 'Questions & Comments' section with a text input field labeled 'Type your question or comment...'. At the bottom of the form, there is a disclaimer: 'Information you provide when registering will be shared with the account owner and host and can be used and shared by them in accordance with their Terms and Privacy Policy.' A blue 'Register' button is located at the bottom right of the form, circled in red.